

## **CYCU Articles of Association for Repairs and Maintenance Committee**

Approved at the 807th School Administration Council on December 9, 2004.  
Amended the Committee's name and correspondent text per the letter under Yuan-Mi-Zi No. 0990000878  
dated March 30, 2010.

Amended per the letter under Yuan-Mi-Zi No. 1050002657 dated August 25, 2016.

- Article 1. In order to ensure that major repairs and maintenance projects for existing school buildings meet the requirements and provide feasible, cost-effective, and timely results, the Repairs and Maintenance Committee (hereinafter referred to as "the Committee") is established. These guidelines (hereinafter referred to as "the Establishment Guidelines") are formulated for the establishment of the Committee.
- Article 2. The repairs and maintenance projects referred to in these Establishment Guidelines do not include new construction projects as defined by the Building Act. Major repairs and maintenance projects include:
1. Interior renovation projects subject to submission and review under the "Regulations for the Administration Buildings Interior".
  2. Structural reinforcement projects.
  3. Comprehensive renovation projects considering overall factors.
  4. Other projects that, as determined by the principal, require submission and review.
- Article 3. The Committee shall consist of seven to fifteen members, with the Vice President serving as the Chair. The Director of General Affairs, Director of Research and Development, and Chief Accountant shall be ex-officio members. The remaining members shall be recommended by the Director of General Affairs, who shall identify individuals with expertise in civil engineering, structures, architecture, and mechanical and electrical engineering. The recommended individuals will be appointed by the principal. The Office of General Affairs' Facilities & Campus Maintenance Division shall be responsible for related administrative tasks.  
The members shall hold the term of office for one year, who may be re-elected for a consecutive term.
- Article 4. The Committee's missions are stated as follows:
1. Deliberation on the necessity, feasibility, suitability, and budget of repair and maintenance projects.
  2. Recommendations on the implementation sequence of major annual repairs and maintenance projects.
  3. Assistance in project contracting and acceptance.
  4. Decision-making on important matters during the design and construction phases.
  5. Review and improvement of engineering-related work matters.
- Article 5. The Committee shall call a meeting once per semester. The Committee may also call a special meeting whenever it is necessary and invite the related business staff to attend the meeting as observers. The Committee may call a meeting only when a majority of the members would attend the meeting. A resolution made by the meeting may be adopted only if it is approved by a majority of the members present at the meeting.
- Article 6. These Guidelines are passed by the School Administration Council, and shall be promulgated and enforced by the President. The same shall apply where the Guidelines are amended.